



# FEARNHILL SCHOOL

Headteacher – Mr T Spencer, BSc

## Job Description: CLEANER

1. **Title and Grade of Post:** **Cleaner**  
**£12.65 per hour**  
**10 or 20hrs per week/6am–8am and 3.30-5.30pm**  
**Term Time only, some school holiday work will be available**
  
2. **General Professional responsibilities**
  - 2.1 To be active in the upkeep and maintenance of the school environment by delivering high standards of cleaning;
  - 2.2 Cleaning of designated areas to ensure they are kept in a hygienic condition.
  
3. **Applicable Contract Terms and Duties**

This job description is to be performed in accordance with the provisions of the pay and conditions policy and within the duties set out in that document, so far as is relevant to the post holder's title and salary grade.
  
4. **Relationships**
  - 4.1 The post holder is responsible and accountable to the Headteacher;
  - 4.2 The post holder reports to the Caretaker and Assistant Caretaker;
  - 4.3 The post holder also interacts with other professional colleagues and should establish and maintain productive relations with them.
  
5. **Particular responsibilities**
  - 5.1 Daily cleaning of the school building and grounds, according to schedule of work and as directed by the Assistant Caretaker;
  - 5.2 Vacuum and buff floors as required including the use of powered equipment;
  - 5.3 Dusting and polishing furniture and other surfaces;
  - 5.4 Cleaning walls and other paintwork, tiling and mirrors;
  - 5.5 Emptying and cleaning waste bins and ensuring rubbish is disposed of safely and as directed;
  - 5.6 Cleaning toilets, sinks and basins;
  - 5.7 Safe, appropriate and economic use of cleaning materials and equipment as directed;
  - 5.8 Reporting any potential health and safety hazards to the Site Manager;
  - 5.9 To ensure the application of Health and Safety procedures and be aware of COSHH information relevant to cleaning products;
  - 5.10 To carry out any other duties as reasonably requested by the Head Teacher and Senior Leadership Team.

Designated areas can be classrooms, offices, receptions areas, school halls, stairways etc.

***This job description issued December 2024 may be amended at any time by agreement but in any case will be reviewed annually.***

***We are committed to safeguarding and promoting the welfare of children and young people and expect all staff to comply with the School's Safeguarding Policy, observe all other School policies and observe data protection guidelines***

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