



# FEARNHILL SCHOOL

Headteacher – Mr T Spencer, BSc

Our ref: HRW/SCR

22nd October 2024

Dear Parent/Carer,

## Schoolgateway - Important Information

Mr Spencer wrote to you recently advising that the school's current management information system (SIMS) will be moving to Arbor during half term week.

During half term week you will not be able to access the Schoolgateway to upload any payments.

If your child wishes to purchase food from the canteen during the week commencing 4th November, please ensure a payment is uploaded to their lunch account by Thursday 24th October 12 noon latest.

Please also be aware that Sparks and Edulink may not be accessible during the week Monday 4th to Friday 8th November. We apologise for any potential disruption and we will provide you with further information and updates during the transition.

If you have any questions please do not hesitate to get in touch

Yours faithfully

**Mrs H Rainbow**  
**School Business Manager**

Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

Telephone: 01462 621200 – Email: [admin@fearnhill.herts.sch.uk](mailto:admin@fearnhill.herts.sch.uk) – Website: [www.fearnhill.herts.sch.uk](http://www.fearnhill.herts.sch.uk)



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