



FEARNHILL SCHOOL

Headteacher – Mr T Spencer, BSc

Dear Parents/Carers

I am writing to inform you that the school day will end at 12.15pm on Friday 25th October. This is because we are changing the school's management information system that stores all student data, including timetables & registers.

Clearly it is important that this process runs smoothly to prevent ongoing disruption. Before the start of the half term holiday we must transfer all existing data from the old system to the new. During half term week the new system will be prepared ready for 4th November return to school.

Student data will no longer be held by the old provider (SIMs) and will instead be kept on a web-based platform called Arbor. We will be in contact shortly to explain everything you need to know regarding this new platform. In the meantime, we will continue to use Edulink in the same way it is used today. After half term it will be necessary to uninstall and reinstall Edulink, but we will send more details at the time.

If your child requires supervision on 25th October until 3pm, please email admin@fearnhill.herts.sch.uk. Hot free school meal options will be available at break time only.

If you have further questions or concerns, please do not hesitate to get in touch.

Best wishes

Tim Spencer

Headteacher

Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

Telephone: 01462 621200 – Email: admin@fearnhill.herts.sch.uk – Website: www.fearnhill.herts.sch.uk



GROWING EXCELLENCE EVERY DAY

