

Our ref: JMN/SCR

May 2022

Dear Parent/Carer,

## Summer Term Arrangements 2022

With the GCSE exam season upon us, I am writing to clarify the arrangements for students for the rest of the term.

Key points:

Students are expected to attend all lessons in full uniform until **Friday 10<sup>th</sup> June.** This provides the maximum teaching time in each subject and revision/exam prep will be incorporated into this time.

Every morning between 8:00-8:45am there will be a revision breakfast session for students who have an exam that morning.

From Monday 13<sup>th</sup> June students are only expected to attend their exams and timetabled revision sessions (see below). Students **MUST SIGN IN AND OUT** at reception, they are not expected to go to their form rooms.

The first exam is on **Monday 16<sup>th</sup> May** (computer science) and the exams run until **Thursday 23<sup>rd</sup> June** (combined science).

Please be aware that some afternoon exams may finish after school hours whilst others finish before the end of the school day. Students may leave school once they have been dismissed from their afternoon exam, even if this is before the end of the normal school day.

Receiving results:

**Results** – GCSE results will be available on **Thursday 25<sup>th</sup> August**. The results will be emailed to student school email accounts at approx 8am. Students should come into school to collect a hard copy of their results and for a post-results consultation with senior members of staff - further details will be shared nearer the time.

**Postage of certificates** – Please also see the **attached exam certificates letter** regarding procedures for storing and delivering uncollected exam certificates after the August results day. Students should have received a copy of this form with their exam timetables.

End of term events:

The year 11 celebration of achievement assembly is on Wednesday 11th May at 2pm.

The year 11 leavers assembly is on **Thursday 23<sup>rd</sup> June.** This is an opportunity for the year group to celebrate the last 5 years with peer awards being issued, shirts signed and good times remembered. Leaver hoodies will be given out on this day (letter to follow with details to order).

The year 11 Prom is on **Friday 24<sup>th</sup> June.** The Prom is held at Letchworth Hall Hotel. Year 11 students who are invited to attend the prom must arrive at **7pm** for a **7:15pm** start. The Prom will end at **11pm**. Please can parents ensure transportation to and from the venue is organised.

The  $6^{th}$  form induction will take place at the start of **July** for all students intending to stay on into the  $6^{th}$  form. Further invitation letters will be sent to those students nearer the time.

We wish all our students every success in their forthcoming exams and will continue to support them in any way we can. If you have any queries regarding these dates/events then please do not hesitate to contact the school.

Yours sincerely,

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Mrs Martin Head of Key Stage 4

Date	Time	Event
13 <sup>th</sup> June	09:00	Maths Paper 3 GCSE Exam
	11.15-13.00	Business revision session
	13.30	Business Paper 2 GCSE Exam
	14:00	Geography revision session
14 <sup>th</sup> June	09:00	Geography GCSE Exam
	11.15-13:00	Media Studies revision session
	13:30	Media Studies COMP 2 GCSE Exam
	14:00	Biology revision session
15 <sup>th</sup> June	09:00	Biology Paper 2 GCSE Exam
	14:00	History revision session
16 <sup>th</sup> June	09:00	History Option A GCSE Exam
	11.15-13:00	French revision session
	13:30	French Writing GCSE Exam
	14:00	Spanish revision session
17 <sup>th</sup> June	09:00	Spanish Writing GCSE Exam
	11:15-13:00	Chemistry revision session
20 <sup>th</sup> June	09:00	Chemistry Paper 2 GCSE Exam
	11:15-13:00	History revision session
21 <sup>st</sup> June	09:00	History Paper 2B option C
	11:15-13:00	Hospitality & Catering revision session
	13:30	Hospitality & Catering GCSE Exam
	14:00	Music revision session
22 <sup>nd</sup> June	09:00	Music GCSE Exam
	14:00	Physics revision session
23 <sup>rd</sup> June	09:00	Physics GCSE Exam

## **Revision sessions from Monday 13th June**

Icknield Way, Letchworth Garden City, Hertfordshire SG6 4BA

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